



Ticketing Intern

- Responsible for getting all season tickets to season ticket holders (correct number, date, and time of game)
- Responsible for editing tickets and making sure tickets are printed correctly
- Responsible for working with Corporate and Sales Intern to ensure that those who are on decks have their tickets and that there is a game day system in place to make their game day experience run as smooth as possible
- Responsible for will-call tickets; inputting new ticket information, printing tickets and placing them for easy access when gates open
- Sells tickets, greets and directs guests to their respective places
- Must become efficient with the ticketing system and knows its ins and outs to better meet the needs of fans
- Sets up and tears down ticket area and greeting area post-game
- In charge of restocking and inventory of all ticket booth
- Assists with on field promotion (when needed) after ticket sales are over
- Helps sell and upsell tickets to guests such as Walk-Up tickets
- Works with General Manager to identify target markets and help generate ideas for selling
- Helps make ticket/Kennel Klub ticket sales
- And other duties as assigned

It's a team effort all Interns will be expected to help and pitch in, in other areas besides their own

Ballpark Set Up

- Assists Huskies staff to set up the ballpark for upcoming games in the Kennel Klub, ticket booth, giveaway items, picnic areas, etc.
- Make sure everything looks presentable-all trash cleaned up etc.
- Wipes down seating areas prior to gates opening
- Leaf blow the stands, Kennel Klub and Wade Plaza
- Set out kegs before games (30min prior to gates open)
- Help set up Concessions area for the upcoming game
- Help make food prior to gates open(as directed by Game Operations Intern)
- Checks in with Hospitality Intern to ensure areas are clean and presentable for guests
- Help pick up any supplies needed for game day that got overlooked

Post-Game Tear Down

- Help clean concessions and beer area
- Help with post-game cleanup
- Ensure all trash is taken out and brought to dumpster
- Shut off all lights
- Lock up locker rooms
- Make sure all props are stored and nothing is left out
- Lock up concession areas
- Lock up portable bathrooms and bathrooms
- Lock up all gates and ticket office
- Sets up merchandise area prior to the game so it is ready for sales

Throughout Season

- Distribute pocket schedules and corporate season tickets around Duluth and surrounding areas
- Help generate creative ideas for sales, promotions and events