



## Video Production Intern

- Sets-up/teardown video equipment before and after each home game
- Sets up each broadcast to the NWL video network
- Films all 36 Huskies home games
- Edits each home game
- Produces a highlight reel of Huskies games
- Works with the Huskies radio broadcaster to set up the voice feed of the game
- Possible on-field interviews with coaches/players
- Produces ads for the Huskies and their sponsors
- Teams up with Corporate and Sales intern to meet all duties associated with the press box
- Sets up music computer and sound system. Responsible for running through the system with the Corporate and sales intern prior to game. Ensure that microphone works properly and volume for both the mic and music is set appropriately.
- Responsible for contacting hotels ONE DAY PRIOR AND GAME DAY to remind and solidify numbers. (For coaches, players and umpires)
- Responsible for helping pick up food from businesses that do not directly deliver to us i.e. Sammie's
- Responsible for helping pick up promotional giveaways from local sponsors
- Helps pick up other game day supplies from local businesses when need be
- Assist with ballpark clean up
- And other duties as assigned

It's a team effort all Interns will be expected to help and pitch in, in other areas besides their own

### **Ballpark Set Up**

- Assists Huskies staff to set up the ballpark for upcoming games in the Kennel Klub, ticket booth, giveaway items, picnic areas, etc.
- Make sure everything looks presentable-all trash cleaned up etc.
- Wipes down seating areas prior to gates opening
- Leaf blow the stands, Kennel Klub and Wade Plaza
- Set out kegs before games (30min prior to gates open)
- Help set up Concessions area for the upcoming game
- Help make food prior to gates open(as directed by Game Operations Intern)
- Checks in with Hospitality Intern to ensure areas are clean and presentable for guests
- Help pick up any supplies needed for game day that got overlooked

### **Post-Game Tear Down**

- Help clean concessions and beer area
- Help with post-game cleanup
- Ensure all trash is taken out and brought to dumpster
- Shut off all lights
- Lock up locker rooms
- Make sure all props are stored and nothing is left out
- Lock up concession areas
- Lock up portable bathrooms and bathrooms
- Lock up all gates and ticket office
- Sets up merchandise area prior to the game so it is ready for sales

### **Throughout Season**

- Distribute pocket schedules and corporate season tickets around Duluth and surrounding areas
- Help generate creative ideas for sales, promotions and events