

Clubhouse Management Intern

The Clubhouse Management intern is meant for a determined and hardworking individual with aspirations to work in professional clubhouse management positions. They are a self-motivated, detail oriented, and highly organized individual. The clubhouse management position works closely with the coaches and players to assist with practice as well as organizes equipment for the home and visiting team. They also manage all uniform laundry for both the home and away teams.

Qualifications

- Currently enrolled in college or recently graduated
- Pursuing a degree in Sports management or a related field.
- Strong time management
- Excellent communication skills
- Organized and have a keen eye for detail.
- Base knowledge of baseball and the Northwoods League
- Fast Learner

Responsibilities

Before the Game Day

- Work closely with the players and coaches to ensure positive locker room environment

On the Game Day

- Distribute all equipment and uniforms
- Assist coaches in practice and game warmups

After the Game

- Handle all laundry, including uniforms and towels
- Manage maintenance and cleaning of equipment and uniforms
- Order all supplies necessary for clubhouse operation, with approval from Field Manager.
- Coordinate all team packing, loading and unloading of bags and trunks for all road trips

And other duties as assigned to all interns.