



JOB DESCRIPTION

CONCESSIONS & HOSPITALITY INTERN

Summer 2019

BRIEF SYNOPSIS OF JOB:

An entry-level position providing hands-on experience in collegiate summer baseball concessions and hospitality. Must be a current student (undergraduate or graduate). Requires ability to work flexible schedule, including nights and weekends. Comfortable interacting with all levels within the organization as well as outside contacts. Strong time management and attention to detail. This is a non-paid, for college credit or work experience position. Paid opportunities may be available at stadium on non-game days.

REPORTS TO: Operations & Hospitality Manager

RESPONSIBILITIES:

Duties will include: Managing/operating main concession stand/kiosks/hospitality areas including coordination/logistics/setup/take down. Supervise/schedule/train concession employees and interns. Assist with team and intern meals. Liaison to customers, season ticket holders, groups, and sponsors at the stadium. Assist with food/beverage orders/deliveries/inventory/quality/presentation. Manage and operate point of sale system. Responsible for cash handling and reconciliation. Oversee cleanliness of main concession stand/kiosks/hospitality areas. Assist with the setup and take down of stadium prior to and following season. Assist with the set-up and take down of all events held at Kapco Park. May be required to work non-Chinooks events held at Kapco Park including coordination and logistics of events and rentals. Assist others within the organization when needed. All other duties as assigned. Must be available all home games.

PERFORMANCE STANDARDS:

- Quality and accuracy of work
- Completion of assigned tasks on schedule
- Attendance
- Cooperation, responsiveness, dependability, and proper attitude in dealing with others including co-workers and customers
- Conformance to company personnel, safety, quality, and housekeeping policies, procedures, and practices
- Effective written and verbal communication skills

How To Apply

Send Resume and Cover Letter To:
Eric Snodgrass
Assistant General Manager
Email: erics@lakeshorechinooks.com
Phone: 262-618-4659